

MINUTES

Claremore Economic Development

Board of Trustees Regular Meeting

Location: North Block Common

Address: 115 N Missouri, Claremore, OK 74017

Date: August 17, 2023 Time: 3:00 p.m.

CALL TO ORDER:

The meeting was called to order at 3:01 p.m. by Chairman Jerry Schivally, and a quorum was declared.

BOARD OF TRUSTEES PRESENT:

Mr. Green, Mr. Collins, Mr. Fleetwood, Mr. Schivally, Mr. Neely, Mr. Frazier and Ms. Stutzman-Fortna were present. Mr. Collins stepped out at 4:43 and did not return.

BOARD OF TRUSTEES ABSENT:

OTHERS PRESENT:

Meggie Froman-Knight, Terri May Peters, and Bailey Thompson, Jason Claunch - Catalyst Commercial, Kam South and Jack Blankenship - Retail Strategies, Rogers County Commissioner Bon Burrows. Claremore City Manager, John Feary and Assistant City Manager, Stan Brown arrived at 3:19 PM. Terri May Peters, Kam South and Jack Blankenship exited at 4:44 PM and did not return. Jason Claunch left at 3:41 PM and did not return. Ron Burrows exited at 4:38 PM.

APPROVAL OF July 20, 2023 REGULAR MEETING MINUTES

Motion to Approve by Mr. Fleetwood

Second by Mr. Collins

Motion Carried: Unanimously

DISCUSSION AND APPROVAL OF CLAREMORE ECONOMIC DEVELOPMENT FINANCIALS

a. Claremore Economic Development Management Report Ending July 31, 2023

Ryan Neely made a request to the board to table the financials for Claremore Economic Development for the management report ending July 31, 2023

Motion by: Mr. Green

Second by: Mr. Fleetwood

Motion carried: Unanimously

DISCUSSION AND APPROVAL OF AIRPORT FINANCIALS

a. Airport Management Report Ending July 31, 2023

Ryan Neely made a request to the Board to table the financials for Claremore Regional Airport for the

management report ending July 31, 2023

Motion by: Mr. Fleetwood
Second by: Ms. Stutzman Fortna
Motion carried: Unanimously

HOUSING STUDY PRESENTATION FROM JASON CLAUNCH WITH CATALYST COMMERCIAL.

MOTION AND VOTE TO ENTER INTO EXECUTIVE SESSION FOR THE FOLLOWING PURPOSES:

- a. Conferring on matters pertaining to economic development for which public disclosure of the matters discussed would violate the confidentiality of the subject businesses authorized by Okla. Stat. tit. 25, Section 307(C)(11)

Motion by: Mr. Fleetwood
Second by: Ms. Stutzman Fortna
Motion carried: Unanimously

MOTION AND VOTE TO ACKNOWLEDGE RETURN TO OPEN SESSION

Mr. Fleetwood made a motion to return to open session at 4:43 PM

Motion by: Mr. Fleetwood
Second by: Mr. Collins
Motion carried: Unanimously

STATEMENT OF EXECUTIVE SESSION MINUTES

- a. "During the Executive Session, the Trustees discussed confidential matters related to economic development projects. No other matters were discussed and no actions were taken"

DISCUSSION AND POSSIBLE ACTION RELATING TO PROJECT SPARK OR PROJECT HOME

There was no action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE OF NEW VALVE SYSTEM AT CLAREMORE REGIONAL AIRPORT NOT TO EXCEED \$7,000

Mr. Fleetwood made a motion to approve the purchase of a new valve system, consisting of a two stage valve for Avgas and a single stage valve for Jet A, not to exceed \$10,500 including electric.

Motion by: Mr. Fleetwood
Second by: Mr. Neely
Motion carried: Unanimously

DIRECTOR'S REPORT

Meggie Froman-Knight reported that the Claremore Economic Development team was selected for 3 IEDC Awards - Gold for Entrepreneurship, Silver - BRE for Blue Arc Expansion, Bronze - Housing/UDC Plan. Meggie will be presenting at the Select Oklahoma Conference on regionalism. Meggie reported that the team fully launched the RSU Micro-Credentialing scholarship. She also reported that we had two site visits since the last board meeting.

COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS - INCLUDES NEW BUSINESS WHICH COULD NOT HAVE BEEN FORESEEN AT THE TIME OF POSTING OF THE AGENDA.

ADJOURN:

Chair Mr. Jerry Schivally called for a motion to adjourn.

Motion by Mr. Neely
Second by Ms. Stutzman Fortna
Motion Carried Unanimously

Meeting adjourned: 4:57 pm

Staff Recorder:

Bailey Thompson