

MINUTES

Claremore Economic Development



Claremore Economic Development drives economic advancements for Rogers County by supporting and recruiting aligned businesses for mutual prosperity

Board of Trustees Special Meeting

Location: Northeast Technology Center - Claremore Campus, Conference Room B

Address: 1901 OK-88, Claremore OK 74017

Date: July 29, 2026

Time: 10:00 a.m.

CALL TO ORDER:

The meeting was called to order at 10:01 a.m. by Chairman Ryan Neely, and a quorum was declared.

BOARD OF TRUSTEES PRESENT:

Mr. Neely, Ms. Stutzman-Fortna, Mr. Ray, Mr. Frazier and Mr. Green was present.

BOARD OF TRUSTEES ABSENT:

Mr. Schivally

OTHER: Mr. Green left at 10:32 a.m.

OTHERS PRESENT:

Staff: Meggie Froman-Knight

DISCUSSION AND ACTION TO APPROVE CONSENT AGENDA:

- a. June 24, 2026, Regular Meeting Minutes
- b. Claremore Economic Development Management Report Ending June 30, 2026
- c. Claremore Regional Airport Management Report Ending June 30, 2026

Chairman - Ryan Neely

Consent agenda approved.

Motion to Approve by: Mr. Green

Second by Mr. Ray

Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION TO ACCEPT GRAND GATEWAY REAP GRANT CONTRACT TOTALING \$100,000 FOR CLAREMORE REGIONAL AIRPORT INFRASTRUCTURE

Chairman - Ryan Neely

Executive Director, Meggie Froman-Knight presented the Grand Gateway REAP Grant Contract totaling \$100,000 for the Claremore Regional Airport Infrastructure Project. She explained that the grant funds are designated specifically for the Airport Lagoon Project and reminded the Board that authorization to apply for the grant was approved approximately one year ago. Staff recommended approval of the grant contract and authorization to execute the agreement.

Motion to Approve by: Mr. Frazier
Second by Ms. Stutzman-Fortna
Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE PURCHASE AGREEMENT AND TRANSACTION DOCUMENTS RELATED TO POTENTIAL ACQUISITION OF ROGERS COUNTY TAX PARCEL ID: 660016291

Chairman - Ryan Neely

The Board approved the motion, authorizing the Executive Director to negotiate and execute the purchase agreement and related transaction documents for Rogers County Tax Parcel Id: 660016291, with final confirmation by the Chairman.

Motion to Approve by: Mr. Green
Second by Mr. Ray
Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION OF EXPENDITURE OF FUNDS FOR THE POTENTIAL ACQUISITION AND RELATED COSTS OF REAL PROPERTY IDENTIFIED AS ROGERS COUNTY TAX PARCEL ID: 660016291

Chairman - Ryan Neely

The Board considered authorization of the expenditure of funds for the potential acquisition and related costs associated with Rogers County Tax Parcel ID: 660016291. The Board approved authorizing an expenditure of \$700,000 to \$850,000 in cash for the acquisition, with a bargain sale agreement purchase structure, not to exceed the appraised value.

Motion to Approve by: Mr. Ray
Second by Mr. Green
Motion Carried: Unanimously

DIRECTOR'S REPORT

a. CLAREMORE REGIONAL AIRPORT

Executive Director, Meggie Froman-Knight presented the Claremore Regional Airport update contained in the Board packet and provided an overview of current Airport activities.

b. CLAREMORE ECONOMIC DEVELOPMENT

Executive Director - Meggie Froman-Knight

Executive Director, Meggie Froman-Knight presented the Claremore Economic Development update contained in the Board packet, highlighting current economic development activities and providing a staffing update.

COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS - INCLUDES NEW BUSINESS WHICH COULD NOT HAVE BEEN FORESEEN AT THE TIME OF POSTING THE AGENDA.

Chairman - Ryan Neely

ADJOURN:

Chairman - Ryan Neely

Motion by Mr. Frazier
Second by Ms. Stutzman-Fortna
Motion Carried Unanimously

Meeting adjourned: 10:42 a.m.

A handwritten signature in black ink, appearing to read "Meggie Froman-Knight". The signature is written in a cursive, flowing style with a large initial "M".

Staff Recorder:
Meggie Froman-Knight