

# MINUTES

## Claremore Economic Development



### Board of Trustees Regular Meeting

Location: Neely Agency

Address: 965 W Will Rogers Blvd., Claremore, OK 74017

Date: August 22, 2024      Time: 3:00 p.m.

### CALL TO ORDER:

The meeting was called to order at 3:03 p.m. by Vice Chair Brian Green, and a quorum was declared.

### BOARD OF TRUSTEES PRESENT:

Mr. Collins, Mr. Neely, Mr. Green, Mr. Fleetwood, and Ms. Stutzman-Fortna were present. Mr. Collins exited at 4:48 P.M. and did not return.

### IN ATTENDANCE VIA PHONE CALL WITH NO VOICE OR VOTE:

Mr. Schivally

### BOARD OF TRUSTEES ABSENT:

Mr. Frazier were absent.

### OTHERS PRESENT:

Meggie Froman-Knight, Colby Linder, and Bailey Thompson were also in attendance.

### DISCUSSION AND APPROVAL OF JULY 18, 2024, REGULAR MEETING MINUTES

*Vice Chairman - Brian Green*

Motion to Approve by: Mr. Fleetwood

Second by: Mr. Neely

Motion Carried: Unanimously

### DISCUSSION AND APPROVAL OF CLAREMORE ECONOMIC DEVELOPMENT FINANCIALS

**Claremore Economic Development Management Report Ending July 31, 2024**

*Vice Chairman - Brian Green*

Ms. Stutzman-Fortna reported to the board that the AR amount was up due to outstanding invoices from the city and the county for the technical training scholarship grant. Meggie Froman-Knight also added that staff is working to clean up the due to airport line item.

Motion to Approve by: Mr. Fleetwood

Second by: Mr. Neely

Motion Carried: Unanimously

## **DISCUSSION AND APPROVAL OF CLAREMORE REGIONAL AIRPORT FINANCIALS**

### **Airport Management Report Ending July 31, 2024**

*Vice Chairman - Brian Green*

Motion to Approve by: Mr. Neely

Second by: Ms. Stutzman-Fortna

Motion Carried: Unanimously

## **MOTION AND VOTE TO ENTER INTO EXECUTIVE SESSION FOR THE FOLLOWING PURPOSES:**

*Vice Chairman - Brian Green*

- a. *Conferring on matters pertaining to economic development for which public disclosure of the matters discussed would violate the confidentiality of the subject businesses authorized by Okla. Stat. tit. 25, Section 307(C)(11)*

Motion by: Mr. Fleetwood

Second by: Mr. Neely

Motion Carried: Unanimously

## **MOTION AND VOTE TO ACKNOWLEDGE RETURN TO OPEN SESSION (4:03)**

*Vice Chairman - Brian Green*

Motion by: Mr. Collins

Second by: Mr. Fleetwood

Motion Carried: Unanimously

## **STATEMENT OF EXECUTIVE SESSIONS MINUTES**

*Vice Chairman - Brian Green*

“During the Executive Session, the Trustees discussed confidential matters related to economic development projects. No other matters were discussed and no actions were taken.”

## **DISCUSSION AND POSSIBLE ACTION REGARDING ECONOMIC DEVELOPMENT PROJECTS**

*Vice Chairman - Brian Green*

No action was taken.

## **DIRECTOR'S REPORT**

*Executive Director - Meggie Froman-Knight*

Meggie Froman-Knight shared with the board that the Select Oklahoma Conference is next week. She shared with the board an update on staffing the remainder of the team.

### **a. CLAREMORE REGIONAL AIRPORT UPDATE**

*Airport Manager - Colby Linder*

Colby Linder shared with the board that the FBO door has been repaired from the May storm. The construction of the commercial box hanger is resuming. Colby Linder also demonstrated the new AVPOS system to the board.

**Comments, Announcements, and Other Business - Includes new business which could not have been foreseen at the time of posting of the Agenda.**

*Vice Chairman - Brian Green*

Mr. Collins addressed the board regarding his service as a trustee

**ADJOURN:**

*Vice Chairman - Brian Green*

Motion by Mr. Fleetwood

Second by Mr. Stutzman-Fortna

Motion Carried Unanimously

**Meeting adjourned: 4:29 pm**

**Staff Recorder:**

A handwritten signature in black ink that reads "Bailey Thompson". The signature is written in a cursive, flowing style.

**Bailey Thompson**