

MINUTES

Claremore Economic Development



Claremore Economic Development drives economic advancements for Rogers County by supporting and recruiting aligned businesses for mutual prosperity

Board of Trustees Regular Meeting

Location: Claremore City Hall - Council Chambers

Address: 104 S. Muskogee, OK 74017

Date: February 17, 2026

Time: 3:00 p.m.

CALL TO ORDER:

The meeting was called to order at 3:00 p.m. by Chairman Brian Green, and a quorum was declared.

BOARD OF TRUSTEES PRESENT:

Mr. Green, Mr. Schivally, Mr. Fleetwood, Mr. Ray, Mr. Frazier and Mr. Neely were present.

BOARD OF TRUSTEES ABSENT:

Ms. Stutzman-Fortna

OTHERS PRESENT:

Staff: Meggie Froman-Knight, Colby Linder, Tammy McCall, Braelea Franks,
Claremore City Manager John Feary, Claremore Assistant City Manager Stan Brown

DISCUSSION AND APPROVAL OF JANUARY 28, 2026, REGULAR MEETING MINUTES

Chairman - Brian Green

Motion to Approve by: Mr. Fleetwood

Second by Mr. Schivally

Motion Carried: Unanimously

DISCUSSION AND APPROVAL OF CLAREMORE ECONOMIC DEVELOPMENT FINANCIALS

Chairman - Brian Green

A. Claremore Economic Development Management Report Ending January 31, 2026

Executive Director Meggie Froman-Knight reported that financials were in line with expectations. Accounts Receivable reflects scholarship processing, noting the program is anticipated to be concluding by fiscal year end.

Motion to Approve by: Mr. Fleetwood

Second by Mr. Frazier

Motion Carried: Unanimously

DISCUSSION AND APPROVAL OF CLAREMORE REGIONAL AIRPORT FINANCIALS

Chairman - Brian Green

A. Airport Management Report Ending JANUARY 31, 2026

Executive Director Meggie Froman-Knight reported that airport cash flow continues to be monitored. It was noted that the Accounts Receivable report as of January 31 reflected a higher than normal balance. Staff confirmed that outstanding amounts were received following the month-end reporting period. Fuel inventory levels have decreased consistent with seasonal reductions in Avgas sales. Other Income includes reimbursement from CIEDA for the FBO Foam Insulation project. January payroll expenses were higher due to a third pay period.

Motion to Approve by: Mr. Fleetwood

Second by Mr. Schivally

Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION TO CERTIFY THE FISCAL YEAR 2024 - 2025 FINANCIAL AUDIT

Chairman - Brian Green

Staff noted that the Finance Committee had reviewed the draft audit. At the time the agenda was posted, receipt of the auditor's final letter was anticipated prior to the meeting. In order to allow for complete Board review of the full audit package, staff recommended tabling the item until the next meeting.

Motion to Approve by: Mr. Frazier

Second by Mr. Fleetwood

Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE RIGHT AWAY AGREEMENT BETWEEN CIEDA AND OKLAHOMA NATURAL GAS

Froman-Knight noted that in 2021, prior to the current project considerations, CIEDA was included in the Oklahoma PREP legislative bill to receive grant funding supporting expansion of natural gas infrastructure to the Industrial Park, which had historically presented challenges in attracting projects to the area. Executive Director Meggie Froman-Knight provided background regarding the Industrial Park expansion and associated right-of-way requirements. Staff recommended approval of the Right-of-Way Agreement between CIEDA and Oklahoma Natural Gas.

Motion to Approve by: Mr. Fleetwood

Second by Mr. Frazier

Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE TEMPORARY ACCESS AND WORKSPACE AGREEMENT BETWEEN CIEDA AND OKLAHOMA NATURAL GAS

Froman-Knight explained that the agreement, related to the previous agenda item, provides temporary access for construction activities for a period not to exceed four months, including reasonable restoration of the property upon completion. Staff recommended approval.

Motion to Approve by: Mr. Neely

Second by Mr. Fleetwood

Motion Carried: Unanimously

DIRECTOR'S REPORT

a. CLAREMORE REGIONAL AIRPORT

Airport Manager - Colby Linder

Airport Manager Colby Linder reported that January activity was impacted by a snow event, resulting in reduced operations. No material operational issues were reported.

b. CLAREMORE ECONOMIC DEVELOPMENT

Executive Director - Meggie Froman-Knight

Executive Director Meggie Froman-Knight reported on first-quarter activities and noted that the Regularly Scheduled City Council meeting would take place later that evening, and had been relocated to RSU. The primary agenda item would be an informational session regarding the proposed data center project.

COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS - INCLUDES NEW BUSINESS WHICH COULD NOT HAVE BEEN FORESEEN AT THE TIME OF POSTING THE AGENDA.

Chairman - Brian Green

ADJOURN:

Chairman - Brian Green

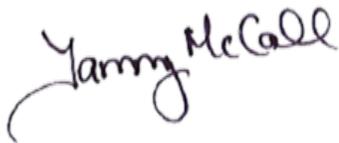
Motion by Mr. Neely

Second by Mr. Ray

Motion Carried Unanimously

Meeting adjourned: 3:28 P.M.

Staff Recorder:

A handwritten signature in black ink that reads "Tammy McCall". The signature is written in a cursive style with a large, sweeping initial "T".

Tammy McCall