

MINUTES

Claremore Economic Development



Claremore Economic Development drives economic advancements for Rogers County by supporting and recruiting aligned businesses for mutual prosperity

Board of Trustees Regular Meeting

Location: Claremore City Hall - Council Chambers

Address: 104 S. Muskogee, OK 74017

Date: January 28, 2026

Time: 3:00 p.m.

CALL TO ORDER:

The meeting was called to order at 3:00 p.m. by Chairman Brian Green, and a quorum was declared.

BOARD OF TRUSTEES PRESENT:

Mr. Green, Mr. Schivally, Mr. Fleetwood, and Ms. Stutzman-Fortna were present.

BOARD OF TRUSTEES ABSENT:

Mr. Frazier, Mr. Neely

OTHERS PRESENT:

Staff: Meggie Froman-Knight, Colby Linder, Bailey Thompson, Tammy McCall, Braelea Franks, Claremore City Manager John Feary, Claremore Assistant City Manager Stan Brown

Others: Trustee Candidate Jeffrey Ray

John Feary and Jeff Ray stepped in at 3:02 p.m.

DISCUSSION AND APPROVAL OF DECEMBER 19, 2025, REGULAR MEETING MINUTES

Chairman - Brian Green

Motion to Approve by: Mr. Fleetwood

Second by Ms. Stutzman-Fortna

Motion Carried: Unanimously

DISCUSSION AND APPROVAL OF CLAREMORE ECONOMIC DEVELOPMENT FINANCIALS

Chairman - Brian Green

A. Claremore Economic Development Management Report Ending DECEMBER 31, 2025

Ms. Stutzman-Fortna noted that the financials were straightforward, prompting attention to the capital improvements line item reflecting a \$23,000 deposit payment for the Airport insulation project, previously approved by the board.

Motion to Approve by: Mr. Fleetwood

Second by Mr. Schivally

Motion Carried: Unanimously

DISCUSSION AND APPROVAL OF CLAREMORE REGIONAL AIRPORT FINANCIALS

Chairman - Brian Green

A. Airport Management Report Ending DECEMBER 31, 2025

Ms. Stutzman-Fortna noted that there was nothing out of the ordinary for the month, explaining that Accounts Receivable reflected a negative balance due to payments being received prior to their due dates. She further noted that Other Income included a \$23,200 receipt related to the Airport, with a corresponding spray foam expense reflected under Repairs and Maintenance. Fuel sales were down in December, and Airport cash flow will continue to be monitored.

Motion to Approve by: Mr. Schivally

Second by Mr. Fleetwood

Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF JEFFREY RAY AS TRUSTEE OF CIEDA FOR A TERM ENDING JUNE 30, 2029, FULFILLING THE CURRENTLY VACANT SEAT HELD BY FORMER TRUSTEE COLLINS

Chairman - Brian Green

Brian Green shared appreciation for former Trustee Collins' role on the board and Mr. Ray's interest in serving on the Board.

Meggie Froman-Knight shared that Prospective Trustee Ray met with her, as well as members of the nomination committee, to review the organization's legal structure, trustee expectations, and applicable legal requirements. Mr. Ray confirmed that he meets the indenture requirements for nomination, including completion of the Oklahoma Oath of Loyalty and the Conflict of Interest form. Froman-Knight further noted that, if approved by the Board, Mr. Ray would not serve as a voting trustee until his appointment is ratified by City Council, which is anticipated for agenda vote at its Monday, February 2, 2026 meeting.

Motion to Approve by: Mr. Fleetwood

Second by Mr. Schivally

Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION REGARDING A LEASE AGREEMENT BETWEEN CLAREMORE ECONOMIC DEVELOPMENT AND AXH AIR COOLERS

Motion to Approve by: Mr. Fleetwood

Second by Mr. Schivally

Motion Carried: Unanimously

Staff recommendation to the board is to approve the lease amendment to allow site development to move forward in a business-friendly, time-sensitive manner, contingent upon receiving proper permits for the development of the site as defined within the lease.

DISCUSSION AND POSSIBLE ACTION TO APPROVE SECOND AMENDMENT TO PURCHASE AND SALE AGREEMENT BETWEEN MUSTANG TULSA HOLDINGS, LLC, AND CLAREMORE ECONOMIC DEVELOPMENT

Meggie Froman-Knight shared that the amendment had two primary revisions: an extension of the original due diligence period, and a change of the designated title company. She further noted that the title company change

had been reviewed and was found appropriate by CIEDA's legal counsel. Meggie Froman-Knight emphasized that the approval of this amendment does not necessarily guarantee that the project will proceed to close or move forward. Staff recommended approval of the amendment to allow Tulsa Mustang, LLC to continue its due diligence and feasibility review related to a prospective data center within Claremore's Industrial Park.

Motion to Approve by: Ms. Stutzman-Fortna

Second by Mr. Schivally

Motion Carried: Unanimously

DIRECTOR'S REPORT

a. CLAREMORE REGIONAL AIRPORT

Airport Manager - Colby Linder

FBO hangar insulation work has been completed, and the commercial box hangar fire alarm system is fully installed and operational. The Capital Improvement Plan (CIP) has been finalized with the State and the Federal Aviation Administration. Tulsa Aviation Group has acquired a third aircraft for flight training and rental operations and, for the second consecutive year, has been awarded the AOPA Distinguished Flight School designation as the only flight school in Oklahoma to receive the award. City Engineering is coordinating with the testing contractor to complete additional soil borings at the selected site for the sewer system project.

b. CLAREMORE ECONOMIC DEVELOPMENT

Executive Director - Meggie Froman-Knight

Claremore Economic Development maintains the Rogers County Career Portal for all active job listings, as well as the Rogers County property database. There are currently 323 job postings from 231 companies available throughout Rogers County. The 2025 calendar year concluded with more than 40,000 portal views and nearly 1,000 individuals securing employment directly through the platform. Entering several active development seasons, there are 48 commercial listings across Rogers County. As part of the first-quarter outlook, these listings have been identified within the service areas in support of business retention and expansion, a core component of the organization's mission. Upcoming activities include Bailey's attendance at the ICSC Red River conference and the hosting of the first quarterly Manufacturing Roundtable. Claremore Economic Development is entering its fourth year leading the Rogers County Training Scholarship Program. On the Workforce and Talent front, Braela continues to advance multiple initiatives, including operation of the Career Connections Program in partnership with Sequoyah Schools and ongoing collaboration with Rogers County schools. Recognition was given to Braela for her induction into the NORA Leadership Class.

COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS - INCLUDES NEW BUSINESS WHICH COULD NOT HAVE BEEN FORESEEN AT THE TIME OF POSTING THE AGENDA.

Chairman - Brian Green

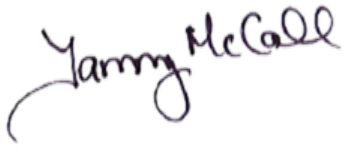
ADJOURN:

Chairman - Brian Green

Motion by Mr. Fleetwood
Second by Mr. Schivally
Motion Carried Unanimously

Meeting adjourned: 3:45 P.M.

Staff Recorder:

A handwritten signature in black ink that reads "Tammy McCall". The signature is written in a cursive style with a large, sweeping initial "T".

Tammy McCall