

MINUTES

Claremore Economic Development



Board of Trustees Regular Meeting

Location: Claremore Regional Airport

Address: 19502 Rogers Post Rd., Claremore, OK 74019

Date: November 21, 2024 Time: 3:00 p.m.

CALL TO ORDER:

The meeting was called to order at 3:09 p.m. by Chairman Jerry Schivally, and a quorum was declared.

BOARD OF TRUSTEES PRESENT:

Mr. Schivally, Mr. Collins, Mr. Neely, and Mr. Fleetwood were present.

BOARD OF TRUSTEES ABSENT:

Mr. Frazier, Mr. Green and Ms. Stutzman Fortna were absent.

OTHERS PRESENT:

Staff: Meggie Froman-Knight, Colby Linder, Bailey Thompson, Brianna Stinnett, and Silas Ellis

DISCUSSION AND APPROVAL OF OCTOBER, 2024, REGULAR MEETING MINUTES

Chairman - Jerry Schivally

Motion to Approve by: Mr. Fleetwood

Second by Mr. Collins

Motion Carried: Unanimously

DISCUSSION AND APPROVAL OF CLAREMORE ECONOMIC DEVELOPMENT FINANCIALS

Claremore Economic Development Management Report Ending October 31, 2024

Chairman - Jerry Schivally

Motion to Approve by: Mr. Neely

Second by: Mr. Fleetwood

Motion Carried: Unanimously

DISCUSSION AND APPROVAL OF CLAREMORE REGIONAL AIRPORT FINANCIALS

Airport Management Report Ending October 31, 2024

Chairman - Jerry Schivally

Motion to Approve by: Mr. Fleetwood

Second by: Mr. Collins

Motion Carried: Unanimously

DISCUSSION REGARDING 2025 BOARD MEETING DATES AND TIMES

Chairman - Jerry Schivally

Staff presented a change from the third Thursday of each month (with the exception of March, October, November and December) at 3:00 PM to the third Wednesday of each month at 3:00 PM, alternating between Neely Agency and Claremore Regional Airport quarterly.

Motion to Approve by: Mr. Fleetwood

Second by: Mr. Collins

Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION TO ENDORSE 2025 ONEVOICE LEGISLATIVE AGENDA

Chairman - Jerry Schivally

Motion to Approve by: Mr. Collins

Second by: Mr. Fleetwood

Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION REGARDING PARTNERSHIP WITH TULSA'S FUTURE

Chairman - Jerry Schivally

Staff recommendation to the board was to partner with Tulsa's Future for a 5 year commitment with a payment of \$10,000 per year

Motion to Approve by: Mr. Fleetwood

Second by: Mr. Collins

Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION REGARDING MARKETING PROPOSAL

Chairman - Jerry Schivally

Discussion was held surrounding proposals from Marketing Alliance, King PR, and Resolute PR. Motion to utilize Marketing Alliance for the full scope of proposal, totaling \$39,900.

Motion to Approve by: Mr. Fleetwood

Second by: Mr. Neely

Motion Carried: Unanimously

MOTION AND VOTE TO ENTER INTO EXECUTIVE SESSION FOR THE FOLLOWING PURPOSES:

Chairman - Jerry Schivally

- a) *Conferring on matters pertaining to economic development for which public disclosure of the matters discussed would violate the confidentiality of the subject businesses authorized by Okla. Stat. tit. 25, Section 307(C)(11)*

This item was struck from the Agenda

MOTION AND VOTE TO ACKNOWLEDGE RETURN TO OPEN SESSION

Chairman - Jerry Schivally

This item was struck from the Agenda

DISCUSSION AND POSSIBLE ACTION REGARDING ECONOMIC DEVELOPMENT PROJECTS

Chairman - Jerry Schivally

This item was struck from the Agenda

DIRECTOR'S REPORT

Executive Director - Meggie Froman-Knight

Meggie Froman-Knight shared with the board that they could expect the audit to come before them between March and April 2025.

a. CLAREMORE REGIONAL AIRPORT UPDATE

Airport Manager - Colby Linder

Colby Linder provided updates on the construction of the commercial box hangar. The vinyl signage on courtesy cars and doors have been updated with the Airport's new logo.

Comments, Announcements, and Other Business - Includes new business which could not have been foreseen at the time of posting of the Agenda.

Chairman- Jerry Schivally

ADJOURN:

Motion by Mr. Fleetwood
Second by Mr. Collins
Motion Carried Unanimously

Meeting adjourned: 3:30 pm

Staff Recorder:



Bailey Thompson