

MINUTES

Claremore Economic Development



Claremore Economic Development drives economic advancements for Rogers County by supporting and recruiting aligned businesses for mutual prosperity

Board of Trustees Regular Meeting

Location: Claremore City Hall - Council Chambers

Address: 104 S. Muskogee, OK 74017

Date: March 25, 2026

Time: 3:00 p.m.

CALL TO ORDER:

The meeting was called to order at 3:00 p.m. by Chairman Brian Green, and a quorum was declared.

BOARD OF TRUSTEES PRESENT:

Mr. Green, Mr. Schivally, Mr. Fleetwood, Mr. Ray, Mr. Frazier and Mr. Neely were present.

BOARD OF TRUSTEES ABSENT:

Ms. Stutzman-Fortna

OTHERS PRESENT:

Staff: Meggie Froman-Knight, Colby Linder, Tammy McCall, Braelea Franks, Bailey Landtroop,
Public attendee: Tamara Bryan, Congressman Brecheen's Field Representative.

DISCUSSION AND APPROVAL OF CONSENT AGENDA:

- A. FEBRUARY 17, 2026 Regular Meeting Minutes
- B. SURPLUS of 2002 Grasshopper, Serial #5211082, Model #428D

Chairman - Brian Green

Motion to Approve by: Mr. Frazier

Second by Mr. Neely

Motion Carried: Unanimously

DISCUSSION AND APPROVAL OF CLAREMORE ECONOMIC DEVELOPMENT FINANCIALS

Chairman - Brian Green

- A. Claremore Economic Development Management Report Ending February 28, 2026

Executive Director Meggie Froman-Knight reported that financials were in line with expectations. The Scholarship Program continues to be monitored as it is coming to a close. The additional grant funds received are reflected as well as the additional scholarship expenses.

Motion to Approve by: Mr. Frazier

Second by Mr. Schivally

Motion Carried: Unanimously

DISCUSSION AND APPROVAL OF CLAREMORE REGIONAL AIRPORT FINANCIALS

Chairman - Brian Green

A. Airport Management Report Ending February 28, 2026

Executive Director Meggie Froman-Knight reported that airport cash flow continues to be monitored. The financials are in line with expectations.

Motion to Approve by: Mr. Fleetwood
Second by Mr. Frazier
Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION TO REMOVE FROM THE TABLE THE FISCAL YEAR 2024 - 2025 FINANCIAL AUDIT

Chairman - Brian Green

Staff recommendation to the board is to remove the tabled Fiscal Year 2024-2025 Financial Audit from the table.

Motion to Approve by: Mr. Frazier
Second by Mr. Fleetwood
Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION TO ACKNOWLEDGE RECEIPT OF THE FISCAL YEAR 2024-2025 FINANCIAL AUDIT

Chairman - Brian Green

Froman-Knight noted there were no significant findings in the audit. Staff recommendation to the board is to acknowledge receipt of the 2024-2025 Financial Audit.

Motion to Approve by: Mr. Ray
Second by Mr. Fleetwood
Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION TO CONSIDER THIRD AMENDMENT TO PURCHASE AND SALE AGREEMENT BETWEEN CLAREMORE INDUSTRIAL & ECONOMIC DEVELOPMENT AUTHORITY AND MUSTANG TULSA HOLDINGS, LLC

Chairman - Brian Green

Staff recommended approval of extending the previously agreed-upon due diligence period from May 19, 2026, to July 21, 2026.

Motion to Approve by: Mr. Neely
Second by Mr. Ray
Motion Carried: Unanimously

DISCUSSION AND POSSIBLE ACTION TO CONSIDER PARTICIPATION IN THE PHILLIPS 66 PARTNERS INTO-PLANE PROGRAM

Chairman - Brian Green

Mr. Linder informed the Board that the Phillips 66 Partners Into-Plane program could offer more competitive fuel pricing and may expand the number of fuel service providers, potentially contributing to increased airport traffic. He stated that he will conduct further evaluation to determine whether the program would be a suitable fit. He further noted that participation in the program would not require any additional costs or contractual obligations.

Staff recommendation to the board is to authorize Claremore Regional Airport Manager, Colby Linder, to determine the Airport's participation in the Phillips 66 Partners Into-Plane Program.

Motion to Approve by: Mr. Fleetwood
Second by Mr. Schivally
Motion Carried: Unanimously

DIRECTOR'S REPORT

a. CLAREMORE REGIONAL AIRPORT
Airport Manager - Colby Linder

Airport Manager Colby Linder reported that airport traffic has been impacted by recent windy conditions. Staff is preparing for the upcoming mowing season. Wagler Aviation has leased a portion of the FBO. Fuel levels and sales continue to be monitored, with no issues reported.

b. CLAREMORE ECONOMIC DEVELOPMENT
Executive Director - Meggie Froman-Knight

Executive Director Meggie Froman-Knight reported that Claremore Economic Development continues to invest in staff development through ongoing leadership programs. She highlighted recent workforce and community engagement efforts, including participation in a part-time job fair at Northeast Tech, which included multiple school districts and community attendees. She also noted continued growth of the Rogers County Career Portal.

Additionally, she reported that the annual report has been released. Activity in the downtown corridor remains ongoing, with current conditions reflecting greater supply than demand. Efforts to support business retention continue.

COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS - INCLUDES NEW BUSINESS WHICH COULD NOT HAVE BEEN FORESEEN AT THE TIME OF POSTING THE AGENDA.

Chairman - Brian Green

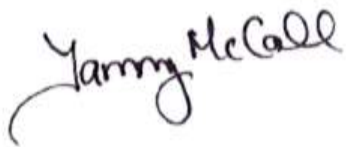
ADJOURN:

Chairman - Brian Green

Motion by Mr. Fleetwood
Second by Mr. Frazier
Motion Carried Unanimously

Meeting adjourned: 3:52 P.M.

Staff Recorder:



Tammy McCall