



Notice and Agenda

Claremore Industrial & Economic Development Authority

Board of Trustees Regular Meeting

Date: June 15, 2023

Time: 3:00 p.m.

Location: Integrated Service Co.

Address: 1900 N 161st E Ave, Tulsa, OK 74116

1. **Call to Order**
Chairman – Brian Green
2. **Roll Call**
Chairman – Brian Green
3. **Discussion and Approval of April 20, 2023, Regular Meeting Minutes**
Chairman – Brian Green
4. **Discussion and Approval of CIEDA Financials**
Chairman – Brian Green
 - a. CIEDA Management Report Ending April 30, 2023
 - b. CIEDA Management Report Ending May 31, 2023
5. **Discussion and Approval of Airport Financials**
Chairman – Brian Green
 - a. Airport Management Report Ending April 30, 2023
 - b. Airport Management Report Ending May 31, 2023
6. **Discussion and Possible Action to Adopt New Branding**
Chairman – Brian Green
7. **Discussion and Possible Action to Approve FY 2023 - 2024 CIEDA Budget**
Chairman – Brian Green
8. **Discussion and Possible Action to Approve FY 2023 - 2023 Airport Budget**
Chairman – Brian Green
9. **Discussion and Possible Action to Reappoint Amy Stutzman-Fortna to a 4 Year Term, Beginning July 1, 2023**
Chairman – Brian Green

Dates to Remember and Notes

Next Regular Monthly Meeting – July 20, 2023

Location: North Block Common 115 N Missouri Ave. Claremore, OK 74017

Time: 3:00 p.m.

10. **Discussion and Possible Action to Appoint Board Officers for FY2023-2024**
 - a. *Secretary/Treasurer*
 - b. *Vice Chair*
 - c. *Chair*

11. **Discussion and Possible Action to Appoint Bryan Frazier as CIEDA Trustee to Vacated Seat Previously Held by Jeff Jensen Expiring June 30, 2026**
Chairman – Brian Green

12. **Discussion and Possible Action Regarding CIEDA Financial Institution and Account Structure, Authorizing Executive Director, Meggie Froman-Knight to Execute Such Actions**
Chairman – Brian Green

13. **Discussion and Possible Action Regarding Claremore Regional Airport Financial Institution and Account Structure, Authorizing Executive Director, Meggie Froman-Knight to Execute Such Actions**
Chairman – Brian Green

14. **Discussion and Possible Action Regarding Authorized Signature Representatives for CIEDA and Airport Accounts**
Chairman – Brian Green

15. **Discussion and Possible Action Related to the Rogers County Annual Contract**
Chairman – Brian Green

16. **Discussion and Possible Action Related to Retail Strategies Annual Contract**
Chairman – Brian Green

17. **Discussion and Possible Action to Certify the Fiscal Year 2021 – 2022 Financial Audit**
Chairman – Brian Green

18. **Motion and Vote to Enter into Executive Session for the Following Purposes:**
Chairman - Brian Green
 - a. *Conferring on matters pertaining to economic development for which public disclosure of the matters discussed would violate the confidentiality of the subject businesses authorized by Okla. Stat. tit. 25, Section 307(C)(11).*

19. **Motion and Vote to Acknowledge Return to Open Session**
Chairman – Brian Green

Dates to Remember and Notes

Next Regular Monthly Meeting – July 20, 2023

Location: North Block Common, 115 N Missouri Ave, Claremore, OK 74017

Time: 3:00 p.m.

20. Directors Report

Executive Director, Meggie Froman-Knight

a. Heartland Economic Development Course Report

Bailey Thompson, Office Manager

b. Claremore Regional Airport Update

Airport Manager, Eric Winn

21. Comments, Announcements, and Other Business – Includes new business which could not have been foreseen at the time of posting of the agenda.

Chairman – Brian Green

22. Adjourn

Chairman – Brian Green

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Notice and Agenda (Continued)
Board of Trustees Regular Meeting June 15, 2023

Dates to Remember and Notes

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