

Notice and Agenda

Claremore Economic Development

Board of Trustees Regular Meeting

Date: May 21, 2025

Time: 3:00 p.m.

Location: Neely Agency

Address: 965 W Will Rogers Blvd, Claremore, OK 74017

1. **Call to Order**
Chairman – Jerry Schivally
2. **Roll Call**
Chairman – Jerry Schivally
3. **Introduction of New Claremore Economic Development and Airport Staff**
Meggie Froman-Knight and Colby Linder
 - a. Introduction of Intern, Sadie McSpadden
 - b. Introduction of Line Attendant, Leighton Polk
4. **Discussion and Approval of April 16, 2025, Regular Meeting Minutes**
Chairman – Jerry Schivally
5. **Discussion and Possible Action to take tabled Claremore Economic Development Financials off the table**
Chairman – Jerry Schivally
 - a. Claremore Economic Development Management Report Ending December 31, 2024
 - b. Claremore Economic Development Management Report Ending January 31, 2025
 - c. Claremore Economic Development Management Report Ending February 28, 2025
 - d. Claremore Economic Development Management Report Ending March 31, 2025
6. **Discussion and Approval of Claremore Economic Development Financials**
Chairman – Jerry Schivally
 - a. Claremore Economic Development Management Report Ending December 31, 2024
 - b. Claremore Economic Development Management Report Ending January 31, 2025
 - c. Claremore Economic Development Management Report Ending February 28, 2025
 - d. Claremore Economic Development Management Report March 31, 2025
 - e. Claremore Economic Development Management Report Ending April 30, 2025

Dates to Remember and Notes

Next Regular Monthly Meeting – June 18, 2025

Location: Neely Agency, 965 W Will Rogers Blvd., Claremore, OK 74017

Time: 3:00 p.m.

7. Discussion and Possible Action to take tabled Claremore Regional Airport Financials off the table

Chairman – Jerry Schivally

- a. Airport Management Report Ending December 31, 2024
- b. Airport Management Report Ending January 31, 2025
- c. Airport Management Report Ending February 28, 2025
- d. Airport Management Report Ending March 31, 2025

8. Discussion and Approval of Claremore Regional Airport Financials

Chairman – Jerry Schivally

- a. Airport Management Report Ending December 31, 2024
- b. Airport Management Report Ending January 31, 2025
- c. Airport Management Report Ending February 28, 2025
- d. Airport Management Report Ending March 31, 2025
- e. Airport Management Report Ending April 30, 2025

9. Discussion and Possible Action Related to the Rogers County Annual Contract

Executive Director Meggie Froman-Knight

10. Discussion and Possible Action Related to the City of Claremore Contract

Executive Director Meggie Froman-Knight

11. Discussion and Possible Action Regarding Possible Acceptance of Customer Relationship Management (CRM) Software Contract

Chairman – Jerry Schivally

12. Discussion and Possible Action to Enter into Services Contract with Propeller Communications, LLC

Chairman – Jerry Schivally

13. Discussion and Possible Action to Approve FY 2025 – 2026 Claremore Economic Development Budget

Chairman – Jerry Schivally

14. Discussion and Possible Action to Approve FY 2025 – 2026 Claremore Regional Airport Budget

Chairman – Jerry Schivally

15. Directors Report

Executive Director, Meggie Froman-Knight

Claremore Regional Airport Manager, Colby Linder

Dates to Remember and Notes

Next Regular Monthly Meeting – June 18, 2025

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Time: 3:00 p.m.

Notice and Agenda (Continued)

Board of Trustees Regular Meeting May 21, 2025

16. Motion and Vote to Enter into Executive Session for the Following Purposes:

Chairman—Jerry Schivally

- a. Conferring on matters pertaining to economic development for which public disclosure of the matters discussed would violate the confidentiality of the subject businesses authorized by Okla. Stat. tit. 25, Section 307(C)(11)*

17. Motion and Vote to Acknowledge Return to Open Session

Chairman—Jerry Schivally

18. Statement of Executive Session Minutes

Chairman – Jerry Schivally

19. Discussion and Possible Action Regarding a Property Purchase Sale Agreement Between CIEDA and Quartz Mountain Properties, LLC

Chairman – Jerry Schivally

20. Discussion and Possible Action Regarding Ratification of License Agreement and/or Amendments with Quartz Mountain Properties LLC

21. Comments, Announcements, and Other Business – Includes new business which could not have been foreseen at the time of posting of the agenda.

Chairman – Jerry Schivally

22. Adjourn

Chairman – Jerry Schivally

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